

KHANDRA COLLEGE

Accredited by NAAC (2nd Cycle)

(Affiliated to Kazi Nazrul University and Recognized by the UGC under 2(f) & 12[B]) P.O.-KHANDRA, Dt. -PASCHIM BARDHAMAN -713 363

Phone : +91341 2665245 \ +919434580992 Email : info@khandracollege.ac.in Website : www.khandracollege.ac.in

Ref. No.

From : Principal / Secretary KHANDRA COLLEGE P.O.: Khandra Dt: Paschim Bardhaman Pin : 713 363



Date 05 07 20 18

<u>Memorandum Of Understanding (MoU) signed between Khandra College</u> and Rahul Computer Centre

The present Memorandum of Understanding (MoU) is signed between Dr. Ashish Kumar Chakraborty, Coordinator, Internal Quality Assurance Cell (IQAC), Khandra College on behalf of Khandra College, Village & P.O. Khandra, Paschim Bardhaman, 713363 (henceforth referred to as the First Party) and Shri Sudam Shil, on behalf of Mssrs Rahul Computer Centre, Dakshin Khanda, Paschim Bardhaman, 713363 (henceforth referred to as the Second Party) on the 5th day of July 2018 for two (02)years, i.e. till the 4th day of July, 2020, on the following terms and conditions:

- (1) Understanding the Second Party as a reputed Computer Training Centre in the nearby locality and considering its output, the First party is desirous of getting its students and staff to undergo Training in Computer basics under the guidance and supervision of the Second Party
- (2) Such Training will be imparted to the Faculty and Staff within the College premises, while the students will be allowed to go to the centre to participate in the Training Programmes beyond the College hours.
- (3) Training of the staff and the students will comprise a tenure of 15 days and 6 months respectively.
- (4) For Staff Training, the Centre will be paid a sum of Rs.4000, while the course fee of each student has been fixed at Rs.750 only for a total of six(6) months.
- (5) The First Party will forward official proposal to the Second Party before the start of any such training programme along with a list of the proposed trainers
- (6) The Second Party will officially intimate the First Party regarding completion of training given to the proposed trainees.
- (7) On successful completion of Training, the Centre will issue Certificates in favour of the participants.
- (8) The above clauses of mutual understanding and agreement shall remain valid for two (02)years, i.e. till the 4th day of July,2020

.On understanding the above terms and conditions both parties do put their signature herein below so as to establish and validate the present Memorandum of Understanding.

Coordinator A. H. Chalwighty and Quality Assurance Com Signature of the First Party with Seal, Date5th July, 2018 Sudan Shi 0 5 1 7 18 Signature of Second Party with Seal Place: Khandra Signature of Witnesses with Designation and Address Covi. Pegd. No Bronouhayn Asett. Buf in English 05/07/18. 5. Dasgupta, Associate bref in English 5/7/18



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Ref. No. Ke Fromming RCC 09 18 From : Principal / Secretary KHANDRA COLLEGE

P.O.: Khandra Dt: Paschim Bardhaman Shiri Sudam Shir,

Pin : 7 Director, Rahul Computer Centre, Dakshin Khanda, Paschim Bardhaman, West Bengal

ANDRA COLLE 1981 PASCHIM

Subject: Request to make provision for Staff and Students' Training in Computer Basics for the Academic Session 2018-19

Sir,

In reference to our MoU signed on the 5th day of July, 2018, I do hereby request you to kindly make provision for Staff and Students' Training in Computer for the Academic Session 2018-2019 as per the lists given below.

You are further requested to provide us with detailed report regarding successful completion of the Training Programme by the Staff/ Students for the concerned Academic Session.

Thanking you,

I remain Sir, A. V., Chalasurburk, Yours sincerely, Internal Quality Assurance Cell KHANDRA COLLEGE (DR.ASHISH KUMAR CHAKRABORTY) COORDINATOR, IQAC

SI. No	Name	Designation	Name of the Programme	Duration of the Programme
1.	Dr.Abhisek Bhattacharya	Assistant Professor in English	Training in Computer Basics	16 th August,2018- 2 nd September 2018 (15 Days)
2.	Prof. Sisirendu Dasgupta	Associate Professor in English	Training in Computer Basics	

Э.	Dr. Sudipa Chowdhury	Associate Professor in Bengali	Training in Computer Basics	
4,	Dr. Abhijit Kumar Ghosh	Assistant Professor in Bengali	Training in Computer Basics	
sensore production and a sensore and a sensore sensore and a sensore sensore a sensore sensore sensore sensore	Prof. Tapan Kumar Das	Assistant Professor in History	Training in Computer Basies	
6.	Mr. Gopinath Banerjee	Govt. Approved Part Time Teacher in English	Training in Computer Basics	
7.	Mrs. Rakhi Dhar	Govt. Approved Part Time Teacher in History	Training in Computer Basics	
8.	Ms. Prity Verma	Guest Lecturer in Political Science	Training in Computer Basics	
9.	Mr. Arup Dutta	Guest Lecturer in Political Science	Training in Computer Basics	
10.	Mrs. Sudipta Chowdhury	Govt. Approved Part Time Teacher in English	Training in Computer Basics	
11.	Mr.Subinoy Dey	Clerk	Training in Computer Basics	
12.	Mrs.Santana Dewasi	Geography Lab Attendant	Training in Computer Basics	
13.	Mr. Ranjit Mukherjee	Cashier	Training in Computer Basics	
14.	Mr. Biswanath Dhibar	Clerk	Training in Computer Basics	
15.	Mr.Arpan Sarkar	Clerk	Training in Computer Basics	
16.	Mr. Sisir Sen	Part time Gymnasium Attendant	Training in Computer Basics	
17.	Mr. Swapan Ruidas	Guard	Training in Computer Basics	
18.	Mr.Anath Nandi	Casual Staff	Training in Computer Basics	
19.	Mr. Sevak Banerjee	Casual Staff	Training in Computer Basics	
20.	Mr. Bhaktipada Ruidas	Casual Staff	Training in Computer Basics	

List of Students

1 ANANT KUMAR 6 th B.Com Hons 10 th BURNWAL 9 th September,20 2 ANJALI KUMARI 6 th B.Com Hons THAKUR 9 th September,20	SI. No.	Name of the student	Semester	Discipline	Duration of the Course
2 ANJAU KUMARI 6 th B.Com Hons	l		6 th	B.Com Hons	September,2018-
	2			B.Com Hons	
3 ANUPAM CHATTERJEE 1981 A. K. Churdwick and Coordinal (Chatterjee 1981 Coordinal (Chatterjee Coordinal)	3		and a la		



Ref. No.

ADDRESS At. & Post: Dakshinkhanda, P.s- Andal Dist- Paschim Bardhaman Pin- 713321,State- West Bengal

Mob:9832748442 E_mail: sudamshil2016@gmail.com



То The Coordinator, Internal Quality Assurance Cell (IQAC), Khandra College, Khandra, Paschim Bardhaman

Subject: Report on Staff and Students' Training in Computer Basics for the Academic Session 2018-19

Sir,

This is to inform you that the following staff and students of your esteemed Institution have successfully completed training in Computer Basics (including MS Office Word, Excel, Power Point and Internet). Under our supervision as per the MoU signed between us on the 5th day of July,2018.

This is for your kind perusal and official record. Thanking you,

Yours faithfully, Sudam sfr (SUDAM SHIL) MPUT Govt. Regd. No. Director S/1L/45145 HANDA, UL

Sl. No	Name	Designation	Name of	Duration of
			the	the
			Programme	Programme
1.	Dr.Abhisek Bhattacharya	Assistant Professor in English	Training in Computer Basics	16 th August,2018- 2 nd September 2018 (15 Days)
2.	Prof.SisirenduDasgupta	Associate Professor in English	Training in Computer Basics	
3.	Dr.Sudipa Chowdhury	Associate Professor in	Training in Computer Basics	

		Bengali	m laing in	
4.	Dr. Abhijit Kumar	Assistant	Training in Computer Basics	
	Ghosh	Professor in	Computer basics	
		Bengali	Training in	
5.	Prof.Tapan Kumar Das	Assistant	Computer Basics	
		Professor in	Computer Dusta	
		History	Training in	
6.	Mr. Gopinath Banerjee	Govt. Approved	Decies	
0.		Part Time Teacher	Comparer	
		in English	Training in	
7.	Mrs. RakhiDhar	Govt. Approved	Computer Basics	
/•		Part Time Teacher	Company	
		in History	Training in	
8.	Ms. PrityVerma	Guest Lecturer in	Computer Basics	
0.		Political Science Guest Lecturer in	Training in	
9.	Mr. Arup Dutta	Guest Lecturer in Political Science	Computer Basics	
7.		Govt. Approved	Training in	
10.	Mrs. Sudipta	Part Time Teacher	Computer Basics	
10.	Chowdhury	in English	•	
	De alte Des	Clerk	Training in	
11.	Mr.SubinoyDey	CICIN	Computer Basics	
	Mrs.SantanaDewasi	Geography Lab	Training in	
12.	Mrs.SantanaDewasi	Attendant	Computer Basics	
	Mr. Ranjit Mukherjee	Cashier	Training in	
13.	WII. Kanjit Wuknerjee		Computer Basics	
11	Mr. BiswanathDhibar	Clerk	Training in	
14.	1/11. 010		Computer Basics	
15	Mr.Arpan Sarkar	Clerk	Training in	
15.			Computer Basics Training in	
16.	Mr. Sisir Sen	Part time	Computer Basics	
10.		Gymnasium	Computer Dasies	
		Attendant	Training in	
17.	Mr. SwapanRuidas	Guard	Computer Basics	
1/.		Casual Staff	Training in	
18.	Mr.Anath Nandi	Casual Stall	Computer Basics	
	M. Carely Doportion	Casual Staff	Training in	
19.	Mr. Sevak Banerjee	Casual Stall	Computer Basics	
	Mr. BhaktipadaRuidas	Casual Staff	Training in	
20.	Mr. Bnakupauakuluas	Casual Stall	Computer Basics	

1

List of Students

SI. No.	Name of the student	Semester	Discipline	Duration of the Course
1	ANANT KUMAR BURNWAL	6 th	B.Com Hons	10 th September,2018- 9 th March, 2019
2	ANJALI KUMARI THAKUR	6 th	B.Com Hons	
3	ANUPAM CHATTERJEE	6 th	B.Com Hons	
4	ANUSHREE	6 th	B.Com Hons	



Sudan Shit. 12/3/19



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Rec 15 Ref. No. K. Junin

From : Principal / Secretary KHANDRA COLLEGE P.O.: Khandra Dt: Paschim Bardhaman Pin: 713 363

Date 02 08 20 19.

To Shri Sudam Shil, Director, Rahul Computer Centre, Dakshin Khanda, Paschim Bardhaman, West Bengal

Subject: Request to make provision for Staff and Students' Training in Computer **Basics for the Academic Session 2019-20**

Sir,

In reference to our MoU signed on the 5th day of July, 2018, I do hereby request you to kindly make provision for Staff and Students' Training in Computer for the Academic Session 2019-20 as per the lists given below.

You are further requested to provide us with detailed report regarding successful completion of the Training Programme by the Staff/ Students for the concerned Academic Session.

Thanking you,

I remain Sir. Yours sincerely, A. K. Charlow bash

(DR.ASHISH KUMAR CHAKRABORTY) COORDINATOR, IQAC

Internal Quality Assurance Call KHANDRA COLLEGE

SI. No	Name	Designation	Name of the Programme	Duration of the Programme
1.	Prof. Sanjib Kr. Hazra	Principal	Training in Computer Basics	9 th August – 24 th August, 2019

2.	Prof. Rajat		Training in	
	Hembram		Computer Basics	
	nembram	r roressor m	Computer 242	
3.	Martin	Bengali	Testaing in	
5.	Mr.Kajal Kanti	Gotta Approtea	Training in Computer Basics	
	Bandopadhyay		Computer Dastes	
		Teacher in		
		History		
4.	Mr. Prasanta	Govt. Approved	Training in	
	Panda	Part Time	Computer Basics	
		Teacher in		
		Mathematics		
5.	Mrs. Ranita	Guest Lecturer	Training in	
	Gupta	in Zoology	Computer Basics	
6.	Mrs. Gopali	Guest Lecturer	Training in	
0.	-	in Botany	Computer Basics	
-	Shampa Roy	Guest Lecturer	Training in	
7.	Mrs. Uttama		Computer Basics	
	Dey	in Botany	Training in	
8.	Mr. Kapileshwar	Govt. Approved	Computer Basics	
	Nandi	Part Time	Company	
		Teacher in		
		Commerce		
9.	Mr. Sumit	Guest Lecturer	Training in	
	Mahato	in Philosophy	Computer Basics	
10.	Mrs. Tanusree	Guest Lecturer	er Training in	
10.	Mondal	in Philosophy	Computer Basics	
	Mr. Tarak Nath	Guest Lecturer	Training in	
11.		in Sanskrit	Computer Basics	
	Nayak Ms. Mitali Sen	Guest Lecturer	Training in	
12.	Mis. Miltali Sen	in Sanskrit	Computer Basics	
		Guest Lecturer	Training in	
13.	Mr. Ambuj		Computer Basics	
	Ghosh	in Physical	Company	
		Education	Training in	
14.	Dr. Abhijit	Assistant	Computer Basics	
	Kumar Ghosh	Professor in	Computer Dasies	
		Bengali		
15.	Dr. Sudipa	Associate	Training in	
13.	Chowdhury	Professor in	Computer Basics	
	Chowanary	Bengali		
	Prof. Paritosh	Associate	Training in	
16.		Professor in	Computer Basics	
	Kumar Dhara	Philosophy		
			Training in	
17.	Mr. Joydeb	Guest lecturer in	Computer Basics	
	Kumbhakar	Bengali	-	
18.	Mr. Soumitra	SACT II in	Training in	
	Singha	Bengali	Computer Basics	
	Mahapatra			
10	Mr. Arun	SACT I in Hindi	Training in	
19.	Kumar Shah		Computer Basics	
		Guest Lecturer	Training in	
20.	Mr. Aman		Computer Basics	
	Vishwakarma	in Hindi	I V al l	0 0



A.K. Chakercoborty 02.08,19.

Coordinator Internal Quality Assurance Cel-KHANDRA COLLEGE

RAHUL COMPUTER CENTRE (GOVT. REG. OF W.B.)

A Computer Education Centre

Ref. No.



Date 6 3 2020

To The Coordinator, Internal Quality Assurance Cell (IQAC), Khandra College, Khandra, Paschim Bardhaman



Subject: Report on Staff and Students' Training in Computer Basics for the Academic Session 2019-20

Sir,

This is to inform you that the following staff and students of your esteemed Institution have successfully completed training in Computer Basics (including MS Office Word, Excel, Power Point and Internet). Under our supervision as per the MoU signed between us on the 5th day of July,2018.

This is for your kind perusal and official record. Thanking you,

> Yours faithfully, Sudow Shi (SUDAM SHIL Director

> > DAWO

Sl. No	Name	Designation	Name of the Programme	Duration of the Programme
1.	Prof.Sanjib Kr. Hazra	Principal	Training in Computer Basics	9 th August – 24 th August, 2019
2.	Prof.RajatHembram	Assistant Professor in Bengali	Training in Computer Basics	
3.	Mr.Kajal Kanti Bandopadhyay	Govt. Approved Part Time Teacher in History	Training in Computer Basics	
4.	Mr. Prasanta Panda	Govt. Approved Part Time Teacher in Mathematics	Training in Computer Basics	
5.	Mrs. Ranita Gupta	Guest Lecturer in Zoology	Training in Computer Basics	

6.	Mrs. GopaliShampa Roy	Guest Lecturer in Botany	Training in Computer Basics Training in
7.	Mrs. UttamaDey	Guest Lecturer in Botany	Computer Basics Training in
8.	Mr. Kapileshwar Nandi	Govt. Approved Part Time Teacher in Commerce	Computer Basics
9.	Mr. SumitMahato	Guest Lecturer in Philosophy	Training in Computer Basics
10.	Mrs. TanusreeMondal	Guest Lecturer in Philosophy	Training in Computer Basics
11.	Mr. Tarak Nath Nayak	Guest Lecturer in Sanskrit	Training in Computer Basics Training in
12.	Ms. Mitali Sen	Guest Lecturer in Sanskrit	Training in Computer Basics Training in
13.	Mr. Ambuj Ghosh	Guest Lecturer in Physical Education	Computer Basics
14.	Dr. Abhijit Kumar Ghosh	Assistant Professor in Bengali	Training in Computer Basics
15.	Dr.Sudipa Chowdhury	Associate Professor in Bengali	Training in Computer Basics
16.	Prof.Paritosh Kumar Dhara	Associate Professor in Philosophy	Training in Computer Basics
17.	Mr. JoydebKumbhakar	Guest lecturer in Bengali	Training in Computer Basics Training in
18.	Mr. SoumitraSinghaMahapatra	SACT II in Bengali	Computer Basics Training in
19.	Mr. Arun Kumar Shah	SACT I in Hindi	Computer Basics Training in
20.	Mr. AmanVishwakarma	Guest Lecturer in Hindi	Computer Basics

List of Students

Sl. No.	Name of the student	Semester	Discipline	Duration of the Course
		15 NO #RAN	Govi. Regd. No. Dr. SI1LI45145	Sudan Shif 5/2020